
Eketāhuna Our Town Inc.

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COMMITTEE MEETING MINUTES OF THE EKETĀHUNA OUR TOWN INCORPORATED SOCIETY HELD IN THE ST JOHN HALL, CHURCH STREET ON THURSDAY, 12 NOVEMBER 2020

Present: Rena Tyler (Chair), Corrina Carew (Deputy Chair), Terry Carew (Treasurer), Murray Rawstorn (Secretary), Jules Burt (EIC Coordinator), Everlyne Chase, Jenny Davidson, Margaret Drysdale, Gary Groombridge, Glynne MacLean and Margaret Parsons (EIC Coordinator).

1. The Chair declared the meeting open at 7.00 p.m.

ITEM 1 – CONFLICT OF INTEREST DECLARATION

2. Nil.

ITEM 2 – APOLOGIES

3. Colin Fraser-Davies, David Kinzett and Anna McLean.

ITEM 3 – MINUTES OF THE PREVIOUS MEETING

4. The minutes of the previous Meeting, held on 8 October 2020, were taken as read. They had been previously circulated via email and copies made available at the present meeting.

Motion: That the minutes of the Eketāhuna Our Town Meeting, held on 8 October 2020, be accepted as a true and accurate record of that meeting.

Moved: M. Rawstorn

Decision: Carried

Seconded: C. Carew

Action: Nil

ITEM 4 – BUSINESS ARISING FROM THE PREVIOUS MEETING

5. **Item 4/10 (relating to previous Minutes 11/30d) – Peed Off.** Rena's contact, Jo Sneddon is dealing with this issue. A watching brief will be kept and any progress reported as and when it occurs.
6. **Item 10/20 – Walking & Cycling Project**
 - a. **Action Point 1 – Colin's Progress.** No documented report yet received from Colin.
 - b. **Action Point 2 – Tararua 10-year District Plan Submission.** Rena and Corinna have completed and tendered a submission to the 10-year District Plan.

7. **Item 12/23 – Mural Painting.** Rena has not heard back from Katie McGregor, although no concerns at this stage.
8. **Item 12/24 – Community Recognition.** Candice Rawstorn has agreed to develop an illuminated address. This was discussed in general business.
9. **Item 12/25 – Volunteers’ Dinner.** Jules suggested a better time for this event would be after Christmas, so it has been deferred until early 2021.

ITEM 5 – CORRESPONDENCE

Inwards

10. Nil.

Outwards

11. The following outwards correspondence was sent:
 - a. 4 Nov 20 – Secretary to Distribution List, Our Town Committee Meeting Agenda.
 - b. 7 Nov 20 – Secretary to Tararua District Council Mayoral Personal Assistant, Angie Barrett, requesting a copy of the mayoral speech and slideshow presented at Margaret Parsons’ Civic Honour ceremony.
 - c. 10 Nov 20. – Secretary to Distribution List, Our Town Committee Meeting Minutes - 8 Oct 20.

Motion: That the outwards correspondence be ratified.

Moved: M. Rawstorn

Decision: Carried

Seconded: C. Carew

Action: Nil.

ITEM 6 – FINANCE

12. Terry tabled the October Financial Report. He noted that the finances are still in good order, with reasonable cashflow and a credit balance of \$5654, although noted \$425 is earmarked for the 2021 calendars. \$4,300 has been received from EECT, being about 60% of what had been requested due to COVID-19 and an increase in organisations seeking funding assistance.

13. Terry advised he is completing an application to the Lotteries Commission for next year’s coordinators’ funding, which would be released in March. He is also applying for funding for more Flag Trax and flags, two traffic management plans (TMPs), and the Lime Track fitness stands.

Motion: That the October 2020 financial report as presented be accepted.

Moved: T. Carew

Decision: Carried

Seconded: G. MacLean

Action: Nil.

ITEM 7 – INFORMATION CENTRE REPORT

14. Jules tabled the Information Centre report for last month. Points noted:

- a. Business has picked up, mainly through N.Z. visitors. There were seven overseas visitors during October, and counter sales more than doubled from the previous month.
- b. The window displays this month feature the forthcoming Santa Cruise and December Late Night Shopping.
- c. 2021 calendars have been selling well, with only 30 remaining.
- d. New stock has been ordered and is intended to be available for Christmas.

Motion: That the November 2020 Information Centre Report as presented be accepted.

Moved: J. Burt

Decision: Carried

Seconded: M. Drysdale

Action: Nil.

ITEM 8 – WAKA PARK PROJECT REPORT

15. Everlyne advised the meeting of the intent to mount the plaque commemorating Her Majesty Queen Elizabeth the Queen Mother on a bench seat that had been acquired and which would be installed in the Waka Park after some carving work by Warren.

16. Warren has some more manuka sticks and Charlotte White is going to show him how to create a palisade from them. They will be used to partially disguise the adjacent building's wall.

17. The waka and other carvings are in need of an application of oil. This will be completed in the near future.

ITEM 9 – LIME TRACK REPORT

18. Terry has heard from the NZ Army's School of Engineering (SME). They have sought assurances around any necessary resource consents and applicable health and safety. Once they have those and copies of the blueprints, they will consider the request and, if they are able to achieve learning outcomes for their students and have approval to do the work, they will book it in for 2021. If SME is unable to assist, another potential option is for 2 Field Squadron, with assistance from 10 Transport Squadron, to come across and complete the work as a community project.

Action: Terry to contact the Tararua District Council to confirm whether or not resource consents are required and provide necessary information to SME.

ITEM 10 – WALKING AND CYCLING REPORT

19. In Colin's absence Murray presented his report. Colin is continuing to test the content of the Tararua District Council's Rides and Walks booklet and providing feedback to Mark Maxwell.

20. It seems certain at this stage that the swing bridge restoration project is not feasible. Firstly, there is the approximate \$70,000 cost, which is not insurmountable if there was

sufficient interest and willingness. However, the second obstacle is completing a safe, accessible footpath circuit back to Eketāhuna after the bridge crossing.

21. The Old Coach Road project shares the same problem. Although reinstating the road as a shared track would not be an issue, building a safe continuation back to town would be a difficult prospect. Any work is likely to be reasonably costly, too.

22. Colin plans a ground inspection of a possible pathway to link the camping ground to the reserve behind the gun club around the loop of the river. He will update progress at a future meeting.

ITEM 11 – 2023 JUBILEE REPORT

23. Corinna advised that the sub-committee had had a meeting recently. They are continuing to develop programme ideas. Their next meeting is scheduled for January.

ITEM 12 – GENERAL BUSINESS

24. **Community Recognition.** Murray presented the work that Candice has done in developing the proposed illuminated address. Consensus was for Candice to continue with the size and style as presented to the meeting.

25. **Carols by Candlelight.** Margaret D advised the date for this activity is Sunday, 13 December. Corinna will book the Community Centre. The same people as previous have been booked to provide the music. Margaret will advertise in the newsletter and through the school.

26. **Christmas Parade (aka Santa Cruise).** Corinna updated the meeting regarding the Christmas Parade preparations, being held on 28 November. The traffic management plan is complete. The main road will be closed from 9.00 a.m. and 12.30 p.m., with the parade at 11.00 a.m. Corinna noted that there was some interest from stallholders, but not many parade entries have been received, although this is not unusual; people tend to turn up on the day.

ITEM 13 – NEXT MEETING

27. The next Meeting is scheduled for 9 December 2020, a day earlier than usual.

ITEM 14 – MEETING CLOSURE

28. There being no further business, the Chair declared the meeting closed at 7.55 p.m.

M. RAWSTORN
Secretary

R. TYLER
Chair

Enclosures:

1. October 2020 Financial Report (not included in mailout)
2. Information Centre Coordinator's Report November 2020

Coordinators Report for Nov 2020

	Sept	Oct
Local Visitors	77	57
NZ Visitors	86	132
Overseas	0	7
ATM Usage	No Report	No Report
Counter Sales	\$603.50	\$1519.20

Hello Ladies and Gents

Things are starting to pick up, getting more NZ visitors with that being the only travel available. 2nd Month no report from ATM, have emailed them for an update. Sales way up, due to the calendar.

EIC Window Theme

Santa Cruise and December Late Night Shopping

New Stock

Mercy came and helped me spend some money today, ordered a bit for xmas.

Calendar 2021

The calendars are selling exceptionally well. We have only 30 left.

Kev The Kiwi

Have asked the local Sign Box to quote for Kev the Kiwi on the side of the building. Hopefully prices will be much better than the last quote.

Santa Cruise

Do you require a float, what denominations? Need to give the bank notice.

Volunteers Thank You Vouchers

Tanmay has a large variety of vouchers. 4Square, MTA, Farmers all sorts.

Jules Burt
Co-ordinator

